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| **Timeline** | **Activity** | **Outcome** |
| January 2020 | *Inform key partners of grant award, schedule initial convening* | *Launch partnership table* |
| *Develop job description and vet with community* | *Onboard new staff member* |
| *Recruit for position*  |
| February 2020 | *Hire new organizer* | *Onboard new staff member* |
|  |  |
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| March 2020 |  |  |
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| April 2020 |  |  |
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| May 2020 |  |  |
|  |  |
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| June 2020 |  |  |
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**Launch Period** – COO believes the activities undertaken during the first six months of a grant period are critical to ensuring long-term project success. Please describe below, in detail, the efforts you will need to undertake immediately in order to ensure the long-term success and viability of your proposed project. Examples are provided below to give a sense of how detailed the information should be during the first 6 months of the grant period. This information will help the review committee assess your readiness.

**Implementation Period –** Provide a workplan for the remaining grant period, beginning in Q3 of 2020 and ending in Q4 of 2022. Given the

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| **First Quarter** |
| **Goals:** * ***Earn media coverage on campaign***
* ***Finalize data collection***
* **Grow coalition table by 2 organizations**
 |
| **January:** * *Write op-eds*
* *Launch community based participatory research project*
* *Kick-off meeting for coalition table*
 | **February*** *Bulleted List of Activities*
 | **March*** *Bulleted List of Activities*
 |
| **Second Quarter** |
| * **Goals:** *Bulleted List of Goals*
 |
| **April** * *Bulleted List of Activities*
 | **May*** *Bulleted List of Activities*
 | **June*** *Bulleted List of Activities*
 |
| **Third Quarter** |
| **Goals:** * *Bulleted List of Goals*
 |
| **July*** *Bulleted List of Activities*
 | **August** * *Bulleted List of Activities*
 | **September*** *Bulleted List of Activities*
 |
| **Fourth Quarter** |
| **Goals:*** *Bulleted List of Goals*
 |
| **October*** *Bulleted List of Activities*
 | **November*** *Bulleted List of Activities*
 | **December** * *Bulleted List of Activities*
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