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| **Timeline** | **Activity** | **Outcome** |
| January 2020 | *Inform key partners of grant award, schedule initial convening* | *Launch partnership table* |
| *Develop job description and vet with community* | *Onboard new staff member* |
| *Recruit for position* |
| February 2020 | *Hire new organizer* | *Onboard new staff member* |
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| March 2020 |  |  |
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| April 2020 |  |  |
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| May 2020 |  |  |
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| June 2020 |  |  |
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**Launch Period** – COO believes the activities undertaken during the first six months of a grant period are critical to ensuring long-term project success. Please describe below, in detail, the efforts you will need to undertake immediately in order to ensure the long-term success and viability of your proposed project. Examples are provided below to give a sense of how detailed the information should be during the first 6 months of the grant period. This information will help the review committee assess your readiness.

**Implementation Period –** Provide a workplan for the remaining grant period, beginning in Q3 of 2020 and ending in Q4 of 2022. Given the

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| **First Quarter** | | |
| **Goals:**   * ***Earn media coverage on campaign*** * ***Finalize data collection*** * **Grow coalition table by 2 organizations** | | |
| **January:**   * *Write op-eds* * *Launch community based participatory research project* * *Kick-off meeting for coalition table* | **February**   * *Bulleted List of Activities* | **March**   * *Bulleted List of Activities* |
| **Second Quarter** | | |
| * **Goals:** *Bulleted List of Goals* | | |
| **April**   * *Bulleted List of Activities* | **May**   * *Bulleted List of Activities* | **June**   * *Bulleted List of Activities* |
| **Third Quarter** | | |
| **Goals:**   * *Bulleted List of Goals* | | |
| **July**   * *Bulleted List of Activities* | **August**   * *Bulleted List of Activities* | **September**   * *Bulleted List of Activities* |
| **Fourth Quarter** | | |
| **Goals:**   * *Bulleted List of Goals* | | |
| **October**   * *Bulleted List of Activities* | **November**   * *Bulleted List of Activities* | **December**   * *Bulleted List of Activities* |